Effective classroom management is essential to good teaching. Classroom management refers to the wide variety of skills and techniques that teachers use to keep students organized, orderly, focused, attentive, on task, and academically productive during a school day. Your host teacher does many things to manage his/her classroom, which you should observe and begin to practice. Read the following criteria and observe your host teacher during field experience. Use the categories below to observe and document what your teacher does to establish and maintain effective classroom management. You are expected to demonstrate academic language and good writing skills in all field experience documentation.

*Leave the prompts in your document and respond under each bullet. Erase all of the blue writing.*

1. **CLASSROOM ORGANIZATION** 4 points

   Analyze the classroom organization.
   
   - How does the teacher organize the classroom for small and whole group instruction?
     How is seating determined? (alphabetical, discipline, group discussions) Is there any flexibility?
   
   - How are materials and technology organized?
   
   - Are learning centers and stations set up to facilitate practice and review for individuals and small groups?
   
   - How are students guided in the upkeep of the room and learning materials?

2. **PROCEDURES AND TRANSITIONS** 3 points

   Analyze how the teacher provides consistent plans for organizing the students as they engage in instructional and non-instructional tasks.

   **Classroom procedures:** Describe the procedures for:
   
   - checking attendance
• moving around the classroom
• using the restroom
• the lunch count

Class Transitions: Describe how the teacher engages the students in changing activities, such as:
• changing from one subject to another
• moving the class to another place in the school building (specials, lunch room, etc)

3. Management 3 points
Observe how classroom rules are used to support positive behavior in your classroom placement.
• Make a list of the classroom rules.
  • Are they posted in the classroom?
  • How were they chosen?
  • Are these rules part of a school-wide management?
• How are the rules reinforced?
  • What rewards (if any) are given? (praise, smiles, points, stars, prizes, parties, etc.)
  • What consequences (if any) are used? (detention, recess deductions, points off, etc.)
• What strategies does the teacher use to manage the classroom?

4. Reflection 4 points
After observing the classroom organization, procedures, and management, select 4 effective practices that you think you would implement in your own classroom. Explain why each is important.
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4.
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<tr>
<th>Classroom Management Project</th>
<th>Possible Points</th>
<th>Points Earned</th>
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</thead>
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<td></td>
</tr>
<tr>
<td>Procedures and Transitions</td>
<td>3</td>
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<td>3</td>
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<tr>
<td>Reflection</td>
<td>4</td>
<td></td>
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<tr>
<td>Writing Mechanics and Grammar</td>
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