Meeting Minutes


I. Welcome and Announcements
a) Introduced Barbara Mallory, Director of the Institute for Educational Renewal and Partnerships
   1) Barbara will take an active role with both the Grant Management Team and Partnership Advisory Council.
   2) Facilitate research and inquiry among partners (work with Research Associates/TEG for possible grant-writing session the day before the summer Partnership Conference).

b) Introduced Foster Hays, NetSCOPE Research Assistant
   1) Foster’s first task is a NetSCOPE newsletter, first issue targeted for 2/28/11.
   2) Homework: Send topic and story ideas to her @ haysf@winthrop.edu.

c) M.Ed in Literacy
   1) Lisa Johnson will distribute a formal flyer liaisons can use to inform teachers in their districts (available to all districts).
   2) After information session, David Beiter will collect names for an “intent to apply” list.

d) “Teaching Children of Poverty” Workshop
   1) Workshop was well attended and successful.
   2) Due to popular demand a repeat workshop is planned for Saturday, September 10, 2011 (date is tentative, will keep you advised).

II. Mentoring Update
a) Spring Placement Complete
   1) Matching students to mentors is an intricate puzzle; we are asking mentors and liaisons to go through Winthrop if they have questions or suggestions for placements (do not provide students with options for other placements).
   2) As we move forward with the curriculum revision, we will need significant support from our district and school partners to assist with increased field experiences (placements, supervision, and support).

b) Levels of Compensation – (Handout: Birth-to-Five Mentoring Model)
   1) Spring semester model modified based upon mentor teacher feedback; model will change as curriculum changes.
2) Model will be shared with mentors and school liaisons by next week.
3) Additional benefit for mentors working with WU interns: West Center membership at $20/month (same as Winthrop employees).
4) Reduced tuition has been approved, more information to come as the logistics are settled.

c) **Upcoming Trainings**
1) Foundations in Mentoring (2/2-4)
   Discussion of when should the course will be offered again, spring or summer?
   Suggestion to offer in spring after new school partners are identified then again in the summer.
2) Analysis of Student Work (3/22-23)
   Currently open for registration for all partners - Foundations in Mentoring is a prerequisite.
3) Cognitive Coaching (2/10-11, 3/8-9, 6/13-16)
   Essential that those enrolled are committed to 8 days of training. Enrollment is closed, but if you have interested teachers, email David Beiter @ beiterd@winthrop.edu. Foundations in Mentoring is a prerequisite.
4) Training Schedule (draft) 2011 – 2012 to be distributed by 2/18/11 to help school districts budget for Professional Development
   a. Dates will be tentative and subject to change
   b. Request to have details for each training/course specifying requirements such as prerequisites, intended audience, and eligibility
5) Substitute Pay Reimbursement
   a. NetSCOPE to reimburse $50 per day, per teacher
   b. Districts are responsible for balance over $50 (per day, per teacher)
   c. Send District Invoices to Karen Miller @ millerka@winthrop.edu (specify training dates, course title and names of those that attended)

d) **District – Spring Mentor Meetings for Information Gathering**
1) We encourage all those mentoring a Winthrop Intern to attend (including non-network schools). Contact Carolyn Grant for specific dates and times (grantcg@winthrop.edu).
2) Scheduled meetings are open and welcome attendance from those of any/all districts. Schools that are not partnership schools but have interns are also asked to come
3) If mentor teachers cannot make the scheduled district meeting, they can attend the make-up session: 2/8/11, 4:30 – 5:30, Plowden @ Winthrop

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**III. Partnership Network – Opening Network**

a) Current school partners are being asked to review their status and let Paul or Lisa know if they want to change (move from a Partner School to a PDS or vice versa).

b) Opening date – 2/4/11; Closing date – 2/21/11

c) **Discussion regarding the application form/process**
   1) Rating scale expanded and specificity added to self-audit indicators
2) Rubric added
3) The ‘Letter from the Principal’ is a crucial part of the application, use the Rubric to assist in making sure all important topics are addressed.
4) Before submitting, applicants should confirm district review and approval process
5) Partnership Advisory Council will review applications and submit recommendation to Dean and Superintendent for final decision.
6) Will be difficult to establish new PDS sites – it is recommended schools select to be either a PDS or a Partner School at this point.
7) Potential applicants should review the level of commitment for Partner School and PDS – Memorandums of Understanding are posted online with application.

IV. Mini-Grant Submissions open for Round 2 – proposals due March 14
   a) The application process is designed to teach the technique of grant writing.
   b) Process should be a collaborative opportunity (emerging from needs of school). Faculty or other grant partners can support writing – school liaisons should contact NetSCOPE office.

V. Technology Updates
   a) Video Series
      1) 9 hours of usable tape, working on focus to narrow down the hours from Indian Land Middle, Fairfield Middle and Jonesville Elem/Middle.
      2) Due to snow days several filming dates will be rescheduled
      3) 7 out of 9 districts are represented.
   b) Classroom Observation systems – (Introducing Teachscape Reflect - handout)
      1) Virtual classroom recorder has 360° view and is equipped with lapel and ear microphone.
      2) Portable, approximately the size of a suitcase (can be mobile within district).
      3) Server will upload tapings during the night to minimize bandwidth issues and can tag video with comments.
      4) Tapings will be available for field experiences and teacher professional development.
      5) 6 units have been ordered, upon delivery each location will need to:
         a. Determine levels of access – provide technology support person from site
         b. Identify users for one day training at Winthrop.
         c. Identify curriculum and variety of environments
      6) Districts open to having systems; Winthrop should discuss where greatest needs exist.

VI. Partnership Conference for Education Renewal, Winthrop University, July 29, 2011
   a) One day event at Winthrop to present and share best practices related to Partnership Goals.
   b) General Sessions related to National Network of Educational Renewal.
c) Small breakout groups for topics such as mentoring, assessment, engagement, etc. presented by collaborative groups of University and school faculty.

d) Introduce new schools to the Network.

e) Discussion of whether or not to provide stipend. Consensus seemed to be on not paying a stipend, but will be discussed further at next meeting.

VII. Other

Dean Rakestraw will be inviting the nine district superintendents and district liaisons to campus April to provide information and updates on grant and other related projects; answer questions.

There being no further business the meeting was adjourned.

Next meeting is on Friday, February 18, 2011
10:00AM – 12:00PM, Withers, Rm 107.